

School Board Meeting Minutes
INDEPENDENT SCHOOL DISTRICT #912
MILACA, MINNESOTA 56353
Tuesday, February 18, 2020 6:30 pm
Area Learning Center Meeting Space

A regular meeting of the Board of Education of Independent School District No. 912, Milaca, Minnesota was held at the Milaca Area Learning Center meeting space on Tuesday, February 18, 2020, for the purpose of discussing board business.

The meeting was called to order at 6:30 p.m. by Chairperson Rachelle Nelson.

Upon roll call the following members were present: Jennifer Corrow, Jere Day, Sara Larsen, Jeff Larson, Bryan Rensenbrink, Aimee Struffert, Rachelle Nelson. Superintendent Tim Truebenbach was also present.

Changes to Agenda:

VIII. Approval of the Consent Agenda

D. Personnel Items

2. Resignations / Retirements / Seasonal Layoff / Termination:

1. Termination of Rachelle Hanscomb (addition)

J. Approve the Overnight Trip Request for FCCLA to Attend State Competition (revised detail/enclosure)

L. Approve the Overnight Trip Request for Robotics to Attend State Competition (addition)

IX. Items on Which Board Discussion and Action is Requested

L. Approval of Additional Budget Adjustments Totaling -\$69,000 (revised amount)

Motion by B. Rensenbrink, second by J. Day, to approve the agenda with the above changes. Motion carried.

Public Forum

No one spoke at public form.

Committee Reports

A. Struffert reported on February 3 the Policy Committee met for policy review.

B. Rensenbrink reported on February 11 the Building and Grounds Committee met to discuss bond work and project timeline, roof bids, CTE design, window project timeline, snowplowing, and the Milaca Trails/School Forest.

R. Nelson and Superintendent Truebenbach reported on February 11 the Committee of the Whole met to discuss moving forward with the Shoes of Service project and budget right sizing.

J. Day reported on February 14 the Meet and Confer Committee met with the teachers to discuss teacher snow day makeup options, 2020-2021 calendar, and parking loss due to snowbanks.

J. Larson reported on February 18 the Transportation Committee met to review current bus transportation contracts and discuss negotiation strategies.

Presentations

No presentations.

Principals/Directors/Coordinators Report

High School Principal's report: Sno Dayz week highlights; Milaca ALC earned Alternative Program of the Year from MN Association of Alternative Programs (MAAP); Steve Hammero, ALC Director, earned an Exemplary Service Award for 30+ years of work in Alternative Education; attended Work Based Learning Programs, Teacher Licensure, and Student Dress Code sessions at the MN Association of Secondary School Principals (MASSP) Winter Workshop; completing student registration; met with Economic Development group to discuss Milaca's CTE programs and opportunities for partnership; Certified Nursing Assistant program kickoff was Feb. 4.

Elementary Principal's report: summarized activities of "I Love to Read" month; attended MN Elementary School Principal's Association Institute 2020; attended, with Dr. Wedin, PRESS Classwide Reading Interventions training and presented the program to Grade 1 and 2 teaching teams.

Curriculum and Instruction Coordinator's report: completed winter assessments; Feb. Professional Development Day included a motivational presentation by John Kriesal, Wellness Fair, and Professional Learning Community time; American Indian Parent Committee will discuss future of Milaca's committee due to American Indian Liaison resignation and complete annual vote of concurrence.

Activities Director/Dean of Students' report: congratulated Gwen Garber, Breaking Barriers Award recipient for inspiring and influencing girls as a coach, teacher, and athletic leader; congratulated Audrey French and the cast of Decision Height for first place finish at Subsections, and first place finish at Sections, earning opportunity to compete at State Festival; congratulations to Miranda Broberg, Sarah Manoleff, Brynn Mettling, and Jalen Taylor on signing National Letters of Intent with colleges; registration numbers and gate receipts update.

Community Education Director/Facilities Manager's report: preparing for School Readiness enrollment/registration; summer program planning; summer 2020 construction project milestones; soliciting quotes for filling parking lot cracks.

Business Manager's report: working on FY21 budget assumptions and adjustments; finalizing revised FY20 budgets for March board review; prepared and filed Pay Equity report; provided financial picture of the district.

Consent Agenda

Motion by A. Struffert, second by J. Larson, to approve the consent agenda:

- Approval of the minutes from the January 21, 2020 Regular Board Meeting
- Approval of check numbers 649248 through 649451 and wire transfers
- Approval of transfers from PMA to First National: \$300,000 on 1/7/2020, \$600,000 on 1/16/2020, \$500,000 on 1/30/2020
- Change in hours for Molly Schwartz, Paraprofessional, 40 hours/week (previously 38.75 hours/week), \$15.29/hour, effective February 6, 2020
- Correction to Jody Brenteson's Lane Change, BA+20 to BA+30, \$46,559 (previously approved at \$47,446)
- Hire Heather Beumer, Grade 7 Softball Co-Head Coach - shared with Stacy Gothman (replacing Martin Garber), \$960.08, effective March 23, 2020
- Hire Stacy Gothman, Grade 7 Softball Co-Head Coach - shared with Heather Beumer (replacing Martin Garber), \$960.08, effective March 23, 2020
- Hire William Ruis, Math Teacher Long Term Sub for Aimee Mertz, BA, Step 1, 1.0 FTE, \$12,423.49, effective March 5 – May 26, 2020,
- Hire Amanda Fradette, Kindergarten Long Term Sub for Rebecca Wuensch, BA, Step 1, 1.0 FTE, \$11,115.76, effective February 27 – May 8, 2020
- Termination of Rachelle Hanscomb, Paraprofessional, effective February 13, 2020
- Staff Leave Requests: Judith Swenson, intermittently, effective January 22, 2020
- Third reading and approval of policies: Policy 621 – Record Keeping/Reporting/Advising of Student Achievement **POLICY WITHDRAWN**; Policy 622 – Profile of Learning Appeal Process **POLICY WITHDRAWN**; Policy 533 – Wellness; Policy 534 – Unpaid Meal Charges; Policy 604 – Instructional Curriculum; Policy 606 – Textbooks and Instructional Materials; Policy 612.1 – Development of Parent and Family Engagement Policies for Title I Programs; Policy 613 – Graduation Requirements; Policy 614 – School District Testing Plan and Requirements; Policy 615 – Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students; Policy 618 – Assessment of Student Achievement; Policy 623 – Mandatory Summer School Instruction; Policy 799 – Post-Issuance Debt Compliance Policy
- First reading of policies: Policy 413 – Harassment and Violence, Policy 414 – Mandated Reporting of Child Neglect or Physical or Sexual Abuse, Policy 419 – Tobacco-Free Environment: Possession and Use of Tobacco, Tobacco-Related Devices, and Electronic Delivery Devices, Policy 505 – Distribution of Nonschool-Sponsored Materials on School Premises by Students and Employees, Policy 506 – Student Discipline, Policy 515 – Protection and Privacy of Pupil Records, Policy 516 – Student Medication, Policy 524 – Internet Acceptable Use and Safety Policy, Policy 616 – School District System Accountability, Policy 722 – Public Data Request
- Approval of the 2019-2021 Food Service Contract
- Approval of the 2019 Pay Equity Report
- Approve the Overnight Trip Request for Youth Leadership Academy, March 12-13, 2020
- Approve the Overnight Trip Request for FCCLA to Attend State Competition, March 25-28, 2020
- Approval of the 2020-2021 School Calendar
- Approve the Overnight Trip Request for Robotics to Attend State Competition, March 5-7, 2020

The consent agenda was unanimously approved.

Items on Which Board Discussion and Action is Requested

Motion B. Rensenbrink, second by J. Day, to approve the Treasurer's Report. Motion carried.

Todd Richter from Nexus Solutions provided a summary on the building envelope improvements roofing project bids. Motion by A. Struffert, second by J. Larson, to award the 2020 Building Envelope Improvements Roofing Project Bid to Jackson & Associates, LLC, in the amount of \$2,281,000. Motion carried.

Motion by A. Struffert, second by B. Rensenbrink, to approve the resolution adopting post-issuance compliance policy for tax-exempt and tax-advantaged governmental bonds. Roll call vote. In favor: J. Corrow, J. Day, S. Larsen, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson. Voted against: none. Motion carried.

Motion by B. Rensenbrink, second by A. Struffert, to approve the reduction of 3.5 FTE Elementary Teachers (-\$210,000). Roll call vote. In favor: J. Corrow, J. Day, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson. Voted against: S. Larsen. Motion carried.

Motion by A. Struffert, second by J. Larson, to approve the reduction of 2.0 FTE High School Teachers (-\$120,000). Roll call vote. In favor: J. Corrow, J. Day, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson. Voted against: S. Larsen. Motion carried.

Motion by J. Larson, second by J. Day, to approve the reduction of an Administrative Position (-\$116,000). Roll call vote. In favor: J. Corrow, J. Day, J. Larson, B. Rensenbrink, A. Struffert, R. Nelson. Voted against: S. Larsen. Motion carried.

Motion by A. Struffert, second by B. Rensenbrink, to approve a reduction in Paraprofessionals (-\$30,000). Motion carried.

Motion by B. Rensenbrink, second by J. Larson, to approve a reduction in Custodial (-\$30,000). Motion carried.

Motion by A. Struffert, second by B. Rensenbrink, to approve a reduction in Clerical (-\$22,000). Motion carried.

Motion by J. Day, second by J. Larson, to approve a reduction in District Office (-\$20,000). Motion carried.

Motion by J. Larson, second by J. Corrow, to approve the reduction of the Weight Room Supervisor (-\$4,100). Motion carried.

Motion by A. Struffert, second by J. Corrow, to approve additional budget adjustments, totaling -\$69,000, of: bus Wi-Fi (-\$7,000), activities (-\$18,000), charge for ACT (-\$4,000), reassign American Indian Liaison (-\$10,000), reduce/freeze supply budgets (-\$30,000). Motion carried.

Items of Information and/or Discussion Only

The Board reviewed the enrollment numbers.

Superintendent and Board Member Items

Superintendent Truebenbach reported the Milaca ALC was honored as the Minnesota Alternative Learning Program of the year. In addition, Steve Hammero was honored with an Exemplary Award for his innovation and advancement of the Alternative Learning Educational Model for the last 32 years.

Superintendent Truebenbach reported the legislative session has started. He will go to the capitol on April 1 with SEE, March 4 with MASA area superintendents, and March 23 with MSBA. Superintendent Truebenbach invited board members to also attend. He reported the administrative team has met with Representative Erickson and has scheduled a meeting with Senator Mathews to advocate for Milaca's students.

Superintendent Truebenbach reported meeting with Paul Jackson regarding district property. Mr. Jackson is preparing conversation points for consideration regarding district property. The board scheduled a closed meeting at 5:30 p.m. on March 2 for this discussion.

Superintendent Truebenbach reported the Calendar Committee met to finalize the proposed 2020-2021 calendar. The calendar incorporated feedback from Meet and Confer, in addition to other considerations.

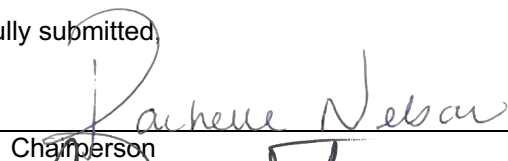
From around the district, Superintendent Truebenbach congratulated Gwen Garber as the Breaking Barriers Award recipient. Superintendent Truebenbach also recognized board members for their service to the district and read a proclamation proclaiming February 17-21 as School Board Recognition Week.

Board Member Items

J. Larson requested adding to the March 2 Closed Meeting a class size discussion.

Motion by B. Rensenbrink, second by J. Corrow, to adjourn. Motion carried. The meeting adjourned at 7:12 p.m.

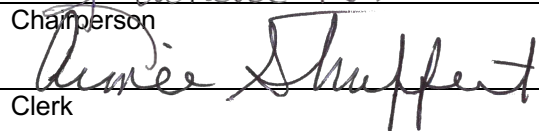
Respectfully submitted,



Chairperson

March 26, 2020

Date



Clerk

March 26, 2020

Date